

# Federal Programs Charter School Workshop May 18, 2006

Missouri Department of Elementary  
& Secondary Education



## Contact information

- <http://dese.mo.gov/divimprove/fedprog/>
- Federal Grants Management
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# Federal Programs

Coordinator

Dee Beck

Grants Management

Randy Rook, Director

Financial Management

Bette Morff, Director

Instructional Improvement

Michael Alexander, Director

Discretionary Grants

Craig Rector, Director

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These are the four sections that fall under the federal programs umbrella I will briefly describe what each of them does.

**G.M:** Applications, assistance with federal regulations, monitoring, compliance issues.

**F.M:** Allocations, FER, Final Expenditure Report payments, comparability, maintenance of effort

**D.G:** They have some competitive grants like Comprehensive School Improvement Reform, Reading First etc.

**I.I:** They work with districts identified for school improvement. Utilizing research effective practices. Assist school with the development of their Schoolwide plan.

Also with us today Migrant English Language Learner (MELL) (name of the person?)

# Important Reminders

- Fedpro ListServ
- USDE emphasis on monitoring
- Administrative Manual April 2006

<http://dese.mo.gov/divimprove/fedprog>

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email address (District Info— actual person responsible)

# Federal Programs Web Page



Missouri Department of Elementary and Secondary Education

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## Federal Programs

Some of the links found on this page are PDF documents. [A note about downloading PDF's](#)

**Grants Management Section**

- [Administrative Manual Update 08/04/05](#)
- [Application Instructions](#)
- [Consolidated Application](#)
- [Local Educational Agency \(LEA\) Plan](#)
- [Neglected and Delinquent](#)
- [Parental Involvement](#)

**Supplemental Educational Services**

- [Provider List](#)
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- [Rubric](#)

**Discretionary Grants**

- [Comprehensive School Reform](#)
- [Charter Schools \(Federal\)](#)
- [Even Start Family Literacy](#)
- [Homeless Children & Youth](#)
- [Hurricane Relief Program](#)
- [Mathematics and Science](#)
- [Reading First](#)
- [English Language Learners](#)

**CURRENT ISSUES**

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[2006 Grants Management Spring Workshops](#)  
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[Hurricane Relief Letter for Public Schools](#)  
(01-15-06)

[Hurricane Relief Data Collection Form](#)  
(01-13-06)

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[Hurricane Relief Letter for Nongublic Schools](#)  
(01-18-06)

[Certification by Nongublic Schools for Emergency Impact Aid](#)  
(01-18-06)

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[Application by Parent/Guardian for Aid on Behalf of Nongublic Student](#)  
(01-18-06)

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[2005 Missouri Schools in School Improvement and Corrective Action](#)  
(11/23/2005)

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FY2004-2005  
District Data for Title I and Title V.A  
Title I - FY2004-2005 ([click here](#))  
Title V.A - FY2004-2005 ([click here](#))

**Financial Management**

- [Allocations](#)
- [Census Data](#)
- [Fiscal Requirements](#)
- [Nonpublic](#)
- [Payment Requests and Final Expenditure Reports](#)
- [Payment Schedule](#)
- [Small Rural School Achievement](#)
- [9/30 Report Instruction](#)

**Instructional Improvement**

- [Adequate Yearly Progress](#)
- [Preschool](#)
- [Prevention](#)
- [Resources](#)
- [School-Wide Program](#)
- [Qualification of a Paraprofessional](#)
- ["Persistently Dangerous" Rule](#)
- [Supplemental Educational Services](#)

**Best Practices-Reading**

- [Web Resources & Publication](#)
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**No Child Left Behind**

Add shortcut

Google.com or some other search engine

## Grants Management

Some of the following files are in PDF format. A note about downloading PDF's 

### DESE Web Login Request Forms

#### Consolidated Application

- [Consolidated Application](#)
- [Application Instructions](#)
- [Administrative Manual updated 08-04-05](#)
- [Local Education Agency \(LEA\) Plan](#)

#### No Child Left Behind

- [No Child Left Behind](#)
- [Legislation and Guidance](#)

#### Parental Involvement

- [Federal Programs Required Notification](#)
- [Parental Notification Letters](#)
- [School Parental Involvement Plan](#)
- [School-Parent-Student Compact](#)
- [Parental Involvement Resources](#)

#### Grants Management Staff

- [Staff Contact Information](#)

#### BULLETIN BOARD

[Register now...](#)  
[2006 Grants Management Spring Workshops](#)  
(04-2006)

[Federal Programs Conference Conference Presentations](#)  
(09-2005)

[2004-05 Nonpublic Workshop Presentation](#)  
(09-2004)

[NCLB Q & A](#)  
(08-2004)

[Impact of the new Title I Requirements on Charter Schools](#)  
(08-2004)

[Grants in Education Presentation](#)  
(08-05-04)

[ParaPro Assessment Instructions](#)  
(09-12-03)

[School Improvement Schedule](#)  
(4-01-03)

[School Choice Guidance](#)  
(01-01-03)

[FedPro Listserv](#)  
[Click here to Subscribe/Unsubscribe](#)

#### 2005 Grant Application Forms

[Title I Part A Nonpublic Consultation & Part](#)  
[Title I Part A Neglected School Children](#)  
[Title I Part D Delinquent School Children](#)  
[Title I Part D Delinquent Institution Plan](#)  
[Title II & IV Non-Public Participation](#)  
[Title III Part A Non-Public Participation](#)

#### Publications and Forms

[Title I Preschool](#)  
[2006 Summer School Plan](#)  
[Complaint Resolution Procedures](#)  
[Draft Report Card](#)  
[Federal Programs Calendar of "Things to Do"](#)  
[2005-2006 Self-Monitoring Checklist](#)  
[Single-Funding Certification](#)  
[Student Selection-Multiple Criteria](#)  
[Principles of Effectiveness](#)  
[Sample Letter "Parents Right to Know"](#)  
[Public/Private Design for Education Service](#)  
[Sample Equipment Inventory](#)  
[Coding Guide](#)  
[NCLB-Benefits Private School](#)  
[Understanding Adequate Yearly Progress \(AYP\)](#)

## Grants Management Web Page (cont.)

### Consolidated Application

- [Consolidated Application](#)
- [Application Instructions](#)
- [Administrative Manual Updated-4/13/05 Page 36](#)
- [Local Education Agency \(LEA\) Plan](#)

### Supplemental Services

- [Supplemental Educational Services](#)

### Parental Involvement

- [Federal Programs Required Notification](#)
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## Grants Management Page (cont.)

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[Title I Part D Delinquent Institution Plan](#)  
[Title II & IV Non-Public Participation](#)  
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[Title I Preschool](#)  
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[Federal Programs Calendar of "Things to Do"](#)  
[2005-2006 Self-Monitoring Checklist](#)  
[Single-Funding Certification](#)  
[Student Selection-Multiple Criteria](#)  
[Principles of Effectiveness](#)



## Accounting Procedures

Each federal program has its own account

- Application amendments should be submitted prior to obligation of funds
  - Four (4) amendment cycles
- Salaries, FTEs, & Core Data must correlate
  - Single Funding Certification Form signed each semester
  - Partial FTEs, stipends, out-of-contract time
    - Time and effort log, sign-in sheets
- Carryover has to be spent in current fiscal year or unused amount will be lost

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## Accounting Procedures (cont.)

- Federal funds may not purchase incentives
- Self-Monitoring Checklist
  - Use as a guide for compliance and documentation
- Those ABCs and XYZs
  - LEA: Local Educational Agency
  - SEA: State Educational Agency
  - AYP: Adequate Yearly Progress
  - APR: Annual Performance Report
  - FER: Final Expenditure Report
- Key Terms - Administrative Manual, pages 2-7

- Records and documentation kept for three years
- Equipment
  - Capital Outlay
    - \$1,000 or more per unit
  - Materials and Supplies
    - Computers, printers, etc. under \$1,000 per unit
      - Not with Title I.A funds
- Inventory
  - Ongoing, centralized system for all federal programs
  - Items labeled with program and year



# Inventory

EQUIPMENT INVENTORY								
Item Description	Date of Purch	Location	Serial I.D. #	Vendor	Unit Cost	Funding Source	Condition	Transfer
AMS PRO 250 laptop	2/10/99	Elem Rm # 3	5037900303	Comp.Center Quincy ILL	\$1,658.00	50% Title I 50% Title VI	Good May 2000	
Gateway 1250 laptop	8/12/99	Elem Rm#4	52566784	Comp.Center Quincy, ILL	\$1,830.00	100% Title I	Good May 2000	
Noble view/celeron 466,64MBcomp	3/10/00	LMC	946412420 ID# 3651	Pro Tech. Columbia MO	\$825.00	100% Title VI	Excellent May 2001	
Noble view/celeron 466,64MBcomp	3/10/00	LMC	946412424 ID# 3663	Pro Tech. Columbia MO	\$825.00	100% Title VI	Good May 2001	
Noble view/celeron 466,64MBcomp	3/10/00	Elem Rm#5	951712439 ID# 3680	Pro Tech. Columbia MO	\$825.00	100% Title I	Good May 2001	
Noble view/celeron 466,64MBcomp	3/10/00	Elem Rm#6	951712440 ID# 3659	Pro Tech. Columbia MO	\$825.00	100% Title I	Good May 2001	
Noble view/celeron 466,64MBcomp	3/10/00	Elem Rm#4	951712440 ID# 3650	Pro Tech. Columbia MO	\$825.00	100% Title I	Good May 2001	
Noble view/celeron 466,64MBcomp	3/10/00	Elem Rm#2	946413181 ID#3662	Pro Tech. Columbia MO	\$825.00	100% Title I	Good May 2001	

## Core Data

- All Federally-funded positions are to be entered in the October cycle.
- Before/After school tutoring, paraprofessionals, & Administrative Pool should be reported.
- Data in the Federal Programs application must match Core Data
- See Core Data Manual, Exhibit 15

# Login Page

 DESE Web Applications Check Here for User Info.  Help

## Login Page

Need new **User Manager Administrators** set up due to staff changes? Visit the [User Manager Security Administration Form](#). (pdf)

**New to the district**, moving to a new district, or have staff who need to be removed?  
Don't forget to contact your district's User Manager Administrator or visit our [access request form page](#).

Make sure **pop-up blockers** are disabled in order to access our system help files, edit reports and other reports

Looking for **Jobs for Educators in Missouri Schools** Website? Visit: <http://www.moteachingjobs.com>

User Id:

Password:

**For forgotten or unknown user ids/passwords**, anyone else in your district with a user id can see a list of all valid user ids for their district on the 'Valid User IDs' web page linked from the application menu page. Also, most districts now have at least one designated security administrator who can handle user id/password issues. Send your questions to [webreplyfsit@desse.mo.gov](mailto:webreplyfsit@desse.mo.gov) or fax to Security Administrator, 573-526-4125. Please provide your name, school district name, and county-district code with your request.

**\*If you store your password information through the Internet Explorer autocomplete feature** (which is discouraged for security reasons), remember that when you log back in with your new password, you will receive a dialog box asking if you want to change your stored password. You will need to select "Yes," or you will receive a "Password not found" error.

**Note: DESE only Supports Internet Explorer browser (Version 5.01 SP2 is minimum and 6.0 is maximum).** For Internet Explorer or other general technical questions, please visit the [Browser Technical Notes](#) or [Help](#) page first before submitting technical questions.

[Missouri Department of Elementary and Secondary Education Homepage](#)

[Privacy Statement](#)

[Secure Site Verification](#)

# Year/Cycle Selection page

Selection List					
			2004-2005 - Cycle2	Menu	
Year/Cycle	Substantially Approve Date	Auth. Rep. Approve Date	DESE Supervisor Approve Date	DESE Director Approve Date	Edit Status
2004-2005 - Cycle2					Open
2004-2005 - Cycle1	8/2/2004	8/2/2004	8/2/2004	8/2/2004	Closed
2003-2004 - Cycle3	7/1/2004	7/1/2004	7/1/2004	7/1/2004	Closed
2003-2004 - Cycle2	4/28/2004	4/28/2004	5/18/2004	5/18/2004	Closed
2003-2004 - Cycle1	7/1/2003	6/26/2003	7/2/2003	7/2/2003	Closed
2002-2003 - Cycle4	8/29/2003	8/29/2003	8/29/2003	8/29/2003	Closed
2002-2003 - Cycle3	3/3/2003	3/3/2003	3/5/2003	3/6/2003	Closed
2002-2003 - Cycle2	9/20/2002	9/20/2002	10/25/2002	10/29/2002	Closed
2002-2003 - Cycle1	7/1/2002	7/16/2002	7/16/2002	7/16/2002	Closed
2001-2002 - Cycle2	6/28/2002	6/28/2002	7/2/2002	7/8/2002	Closed
2001-2002 - Cycle1	8/9/2001	6/29/2001	8/13/2001	8/14/2001	Closed
2000-2001 - Cycle3					Open
2000-2001 - Cycle2	9/27/2000	9/27/2000	9/28/2000	9/29/2000	Closed
2000-2001 - Cycle1	7/1/2000	6/23/2000	7/12/2000	7/14/2000	Closed
1999-2000 - Cycle2	8/18/1999	8/18/1999	8/25/1999	8/25/1999	Closed

# Application Menu

<b>Federal Grants Application</b>	<b>District Information</b>	<a href="#">Federal Programs</a> <a href="#">MSIP Standards</a> <a href="#">Process Area Guidelines</a>	<a href="#">Year/Cycle Selection</a> <a href="#">School District Selection</a> <a href="#">Applications Menu</a> <a href="#">Logon/Logoff</a>
Final Exp. Report > 9/30 Report	County/District: 001091 KIRKSVILLE R-III Cycle: Cycle1 Year: 2005 <input type="button" value="Select District"/>		
District Info	Available Active Employees on file		
Allocations	Starting Employee	<input type="text" value="BARRETT, SUSAN E"/>	<input type="button" value="List"/>
TI Targeted	Employees	<input type="button" value="Add Employee"/>	<input type="button" value="Display as Contact"/>
Breakdown Alloc	<b>Federal Program Coordinator</b> (Primary Contact)		
Schoolwide	Name	JANE MAREE SCHAPER	
TL/C Migrant Ed	Work Phone	(660) 626-1440	Ext
Title II.A	Mailing Address	1901 E. Hamilton	
Title II.D	City	Kirksville	State MO ZIP 63501
Title III	EMail Address	JSchaper@kirksville.k12.mo.us	
Title IV.A	Summer Phone	(660) 626-1440	Ext
Title V	FAX	(660) 665-3281	Ext
Title VI.B			
Admin Pool			
Prog Budget Sum			
Grant Sum			
Submit/Approval			



# Allocations Page

- Details
- Carryover
- Transferability
- Transferring funds into Schoolwide

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Next slide you will see the allocation page. I just wanted to show to you where/what can you find on the allocation page.

# Allocations



County/District: 001090 ADAIR CO. R-I

Cycle: Cycle1 Year: 2005

Select District

	Title I	Schoolwide	Title I.C Migr Ed	Title II.A	Title II.D	Title III	Title IV.A	Title V	Title VI.B
	Detail I			Detail II.A			Detail IV.A	Detail V	
Original Allocation	5000		0	17349	1888	0	12476	2861	0
Carryover	78991	-	-	4085	5000	0	2526	4941	0
Reallocated Funds	0			0	0	0	0	0	0
Released	0	0	0	0	0	0	0	0	0
TOTAL	83991	0	0	21434	6888	0	15002	7802	0
Flex Type: <a href="#">Reap Flex 100%</a>									
Title II.A Flex (+)	5000				0		0	0	
Title II.D Flex (+)	0			0			0	500	
Title IV.A Flex (+)	0			0	0			0	
Title V Flex (+)	0			0	0		0		
To Schoolwide (-)	40000			0	0		0	0	
TOTAL AVAILABLE	48991	40000	0	16434	6388	0	15002	8302	0
	Title I	Schoolwide	Title I.C Migr Ed	Title II.A	Title II.D	Title III	Title IV.A	Title V	Title VI.B

# Allocations Details

Title I Targeted  
Allocations Detail



- [Federal Programs](#)
- [MSIP Standards](#)
- [Process Area Guidelines](#)

- [Year/Cycle Selection](#)
- [School District Selection](#)
- [Applications Menu](#)
- [Logon/Logoff](#)



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of Page

County/District: 048072 HICKMAN MILLS C-1

Cycle: Cycle5 Year: 2004

Select District

## 2003-2004 Title I Allocation Details

048072 HICKMAN MILLS C-1

Allocations	Basic	Concentration	Total
District	761887	258480	1020367
Neglected	91155	30925	122080
Delinquent	0	0	0
Total	853042	289405	1142447
Capital Expense			0
Bypass Withholding			0
Total Allocation			1142447

Neglected/Delinquent Institutions	Type	Count	Basic Amount	Concentration Amount
CRITTENTON CTR.	N	85	57822	19617
SPOFFORD ELEM.	N	49	33333	11308

# Carryover Details

Carryover  
Details



- [Federal Programs](#)
- [MSIP Standards](#)
- [Process Area Guidelines](#)

- [Year/Cycle Selection](#)
- [School District Selection](#)
- [Applications Menu](#)
- [Logon/Logout](#)



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of Page

County/District: 028103 STEELVILLE R-III

Cycle: Cycle3 Year: 2004

Select District

## Title I Carryover Details

2003 Available	354572
- Expended	229038
- Released	0
2003 Carryover to 2004	125534

2003 Carryover	125534
- 2003 Total Max Carryover	49565
- Required Expenditures as of 9/30/2003	75969
- Reported Expenditures as of 9/30/2003	75969
- 2003 Excess Funds to be released to the 2003 Reallocation Pool	0

2003 Allocation	330430
2003 Max Carryover	49565
+ Adjustments	0
Total 2003 Max Carryover	49565

Waiver Received on	
Waiver Approved on	
Waiver History	
9/30 Report Received on	10/15/2003

Audit ID: RROOK



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# Breakdown of Allocation (BOA)

**Breakdown of Allocations**

[Federal Programs](#)  
[MSIP Standards](#)  
[Process Area Guidelines](#)

[Year/Cycle Selection](#)  
[School District Selection](#)  
[Applications Menu](#)  
[Logout/Logout](#)

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**County/District:** 004110 MEXICO 59  
**Cycle:** Cycle1 **Year:** 2006

---

**Step 1:**  
Enter in the details for all attendance centers then click the calculate button. Use most recent data for student counts. (Unduplicated Count)

[Title I Nonpublic Enrollment Report](#)

Attendance Center	Select Category	Grade Span	Feeder Pattern Used	Public Enrollment	Public # Low Income	Non-Public Enrollment	Non-Public # Low Income
1050 MEXICO HIGH	High School	09 - 12	<input type="checkbox"/>	771	223	1	1
1100 DAVIS H. HART AREA VOC. TECH.	High School	09 - 12	<input type="checkbox"/>	266	0	0	0
2050 MEXICO JR. HIGH	Middle School	06 - 08	<input checked="" type="checkbox"/>	596	294	41	4
4020 EUGENE FIELD ELEM.	Elementary School	K - 05	<input checked="" type="checkbox"/>	445	264	29	3
4060 HAWTHORNE ELEM.	Elementary School	K - 05	<input checked="" type="checkbox"/>	392	220	36	7
4080 MCMILLAN ELEM.	Elementary School	K - 05	<input checked="" type="checkbox"/>	230	115	18	1

Audit ID: RR00K

# Step 2 of BOA

**Breakdown  
of Allocations**

[Federal Programs](#)  
[MSIP Standards](#)  
[Process Area Guidelines](#)  
[Year/Cycle Selection](#)  
[School District Selection](#)  
[Applications Menu](#)  
[Logout/Logout](#)

---

Bottom of Page  
 County/District: 004110 MEXICO 59  
 Cycle: Cycle1 Year: 2006

Select District

---

**Step 2:**  
 If the totals are correct, select your choice below for ranking and click the 'Proceed to Ranking' button. Otherwise, [click here to return to Step 1.](#)

Attendance Center	Feeder	Total Enrollment	Total # Low Income	Percent Economic Deprivation (Public & Nonpublic)	Percent Economic Deprivation (Public Only)
1050 MEXICO HIGH	N	772	224	29.02%	28.92%
1100 DAVIS H. HART AREA VOC. TECH.	N	266	0	0%	0%
2050 MEXICO JR. HIGH	Y	637	298	46.78%	49.33%
4020 EUGENE FIELD ELEM.	Y	474	267	56.33%	59.33%
4060 HAWTHORNE ELEM.	Y	428	227	53.04%	56.12%
4080 MCMILLAN ELEM.	Y	248	116	46.77%	50%
Prekindergarten Total		0	0	0%	0%
Kindergarten Total		0	0	0%	0%
Elementary School Total		1150	610	53.04%	56.14%
Middle School Total		637	298	46.78%	49.33%
Junior High School Total		0	0	0%	0%
High School Total		1038	224	21.58%	21.5%
Other Total		0	0	0%	0%
District Total*		2825	1132	21.58%	21.5%

\*The calculation of district economic deprivation percent does not include attendance centers with 'feeder' generated low income numbers.

Select one of the following choices for ranking:

☐ Use Public and Nonpublic Values for Ranking  
☒ Use Only Public Values for Ranking

Proceed to Ranking

## Step 3 of BOA

**Step 3:**  
Select the desired ranking method for attendance areas below 75% economic deprivation and then click the 'Rank' button.  
[Click here to return to Step 2.](#)

- ☐ 1. Exempt: K-8 or K-12 single attendance area district (no overlapping grades).
- ☐ 2. Exempt: District with multiple attendance areas and with total enrollment of less than 1,000.
- ☐ 3. Areas with economic deprivation greater than or equal to the average of same or similar grade spans.
- ☐ 4. Areas with economic deprivation greater than or equal to the district average:
  - ☐ Ranking within entire district.
  - ☒ Ranking by same or similar grade spans.
- ☐ 5. Areas with economic deprivation greater than or equal to 35%:
  - ☐ Ranking within entire district.
  - ☐ Ranking by same or similar grade spans.
- ☐ 6. Areas with economic deprivation greater than or equal to 25% (Desegregation schools only):
  - ☐ Ranking within entire district.
  - ☐ Ranking by same or similar grade spans.
- ☐ 7. Grandfather Clause - Please contact your Grants Management Supervisor.

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# Step 4 of BOA

District is Bypass					
Title I Allocation	+ Carryover	- Released	+ Reallocated	+ Transferred In	= Total Available
487438	23298	0	0	0	510736

Set Asides			
Administration	32786	Summer School*	0
District Wide Preschool	213422	Homeless	0
District Wide Professional Development*	0	Salary Differential*	0
District Wide Parent Involvement*	0	Lease or Lease/Purchase	0
Neglected	0	Carryover*	0
Delinquent	0	Choice & Supplemental Services (20%)	0
Highly Qualified Teachers & Paraprofessionals (5%)*	0	<b>Total Distribution Amount:</b> 264528	
Minimum \$ Per Poor Student (if applicable) 539			
<input type="button" value="Calculate Distribution Amount"/>		Nonpublic Proration: 0	
<input type="button" value="Distribute Amount Evenly"/>			

District is Bypass								
Attendance Center	Approved Schoolwide	Not Served	Public Low Income	Nonpublic Low Income	Economic Deprivation	Total Allocated	\$ Per Poor Student	Nonpublic Allocation
4020 EUGENE FIELD ELEM.	<input type="checkbox"/>	<input type="checkbox"/>	264	3	59.33%	114525	\$434	0
4060 HAWTHORNE ELEM.	<input type="checkbox"/>	<input type="checkbox"/>	220	7	56.12%	95437	\$434	0
4080 MCMILLAN ELEM.	<input type="checkbox"/>	<input type="checkbox"/>	115	1	50%	49888	\$434	0
2050 MEXICO JR. HIGH	<input type="checkbox"/>	<input checked="" type="checkbox"/>	294	4	49.33%	0	\$0	0
1050 MEXICO HIGH	<input type="checkbox"/>	<input checked="" type="checkbox"/>	223	1	28.92%	0	\$0	0
<b>Total Allocated</b>			599	11		259850		0
<b>Difference</b>						4678		

Comments	OUR TITLE I FUNDS ARE CONCENTRATED IN PK-5.
DESE Comments	



# Title I

- LEA Plan Revisions
- AYP & School Improvement
- Public School Choice & Supplemental Educational Services
  - 2nd year of S.I. must offer SES to low-income students in their bldg
  - 20% of the district's Title I allocation for Public Choice & SES

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**Purpose of LEA plan** is to help low-achieving students meet the Show-Me Standards. A school district may receive Title I funds only if they have a state-approved LEA plan. The LEA plan is to be developed in consultation with teachers, principals, administrators, and parents. Each district is required to review the LEA plan annually and to make any necessary changes in the LEA and Comprehensive School improvement Plan (CSIP). **Revisions to the LEA plan should be made prior to implementation of the activity and/or the obligation of funds. Revisions are made online to the LEA Plan and submitted for approval.**

Mention about last year good for 4 years

**AYP:** Change the nr that are required to make it com and arts for this year but next 2 years the districts will still be required to met the

**SES:** Supplemental Educational Services (SES)

SES –refers to supplemental (after-school, weekends, summer) tutoring and other academic instruction in reading and math for eligible students in Title I schools identified for school improvement (s.i.).

Title I schools in their 2nd year of s.i. must offer SES to low-income students in their bldg. If public school choice is not possible or parents do not take advantage of that, schools are encouraged to offer SES their first year of s.i.

Schools must continue offering SES until no longer in s.i.

**\*\*Schools must notify eligible families of the opportunity for this tutoring—should be prior to beginning of school so they will have time to set up the tutoring sessions. \*\*Only low-income students in the Title I schools in s.i. are eligible.**

**\*\*Each state maintains a list of approved SES providers, and parents choose which provider from this list that they want to tutor their child. Contracts**

- School-Parent-Student Compact
- Committee with school staff and parents
  - Reviews data regarding program and activities
- Annual Evaluation
  - MAP and other data reviewed
- Title I teachers have same number of instructional and planning minutes as classroom teachers

# Targeted Assistance

- **Purpose:** Greatest Educational Needs
- **Qualifications of Staff**
  - Highly Qualified
  - Grade Level/Content Certified
- **Multiple Criteria Selection**
  - Standardized Test (MAP)
  - Other Assessment Data (DIBELS)
  - Teacher's Objective Checklist
  - Appropriate Cut-off Score

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**Purpose:** To provide supplemental educational instructions for kids with the greatest educational needs.

**Qualifications:** Teachers should be highly qualified in the content area and grade level that they are teaching. Paraprofessionals should have 60 hours of college or have passed Praxis before they are hired.

**Multiple Criteria:** Children from preschool through grade 2 shall be selected solely on the basis of objective and developmentally appropriate measures such as Parents as Teachers screenings, parent questionnaires etc.

**Grades 3-12 Criteria:** Multiple criteria for grades 3-12 must include a weighted standardized test score. If the district uses a standardized test for grades in which the MAP is not administered, those scores must be used as one of the multiple criteria. MAP years use the MAP scores--off MAP years use other standardized tests. Other criteria may be used like teachers check list which should include specific skills like you will find on the MAP and grade level expectations. Cut off scores must reflect at least two criteria's.

Master lists for all grades served containing the names of students who have the most need within a Title I targeted assistance school must be maintained. An evaluation at least per semester should take place and then revise master list.

## Targeted Assistance (cont.)

- Student Selection Documentation
  - Individual Student Profiles
  - Master List of Eligible Children
- Caseloads/Instructional Minutes (see page 36 of the Administrative Manual)
- Program Evaluation
- Uses of Funds

28

**Caseloads:** No more than 60 students. 10 kids per teacher; 15 with a paraprofessional

**Program evaluation:** At the end of the school year Title I committee reviews the data to determine effectiveness of the program. Include T.I teachers, classroom teachers, and appropriate administration. This is NOT the same as your parent meeting and parent survey.

# Schoolwide

- Schoolwide Plan
- Allocation Screen for Moving \$
- Program Evaluation
- Uses of funds

29

**Purpose :** The purpose of the schoolwide program is to use the key elements of Title I to [upgrade the entire educational program of a school so that](#) all students [can](#) reach high standards. A school building is eligible to implement a schoolwide program if at least [40](#) percent of the enrolled students are economically deprived. Eligibility is determined by the January free and reduced lunch percentage [for that building](#)

**Allocations:** screen for moving \$; all \$ moved must be budgeted

**Multiple Criteria:** A school participating in a schoolwide program is not required to identify students for services under NCLB..

# Title I Preschool

- Multiple Criteria Selection
  - Developmentally Appropriate
  - Collaboration with PAT
  - Teacher's Objective Checklist
- Staff Qualifications
  - Highly Qualified
  - Praxis

30

Preschool is proven to be a very effective tool in preparing children for Kindergarten

**Multiple criteria:** must be used to identify children for participation in a Title I [targeted assistance](#) preschool. [When choosing](#) criteria each must be objective and developmentally appropriate. Data from Parents as Teachers screenings, the DIAL-III, [Early Screening Profiles \(ESP\)](#), and teacher ratings scales may be used.

**Teacher and paraprofessionals qualifications:** teachers must have early childhood or early childhood/special ed. certification. Paras must have Praxis or 60 hours before hired. A preschool teacher may serve 10 children or 15 with a [paraprofessional](#). Activities should be developmentally appropriate [and the Missouri Early Childhood Standards should be incorporated into the instructional activities](#).

We encourage preschool program will serve children either 5 whole days or 5 half days

# Title I Preschool (cont.)

## Models

- Project Construct
- Head Start with Early Childhood Developmental Standards
- High/Scope Curriculum
- Creative Curriculum

31

**Models:** The 4 models that we encourage districts to use are: Project Construct; Head Start with Early Childhood Developmental Standards, High/Scope Curriculum; Creative Curriculum.

**We encourage a strong collaboration with MPP, Head Start: Must follow Title I guidelines. Multiple criteria to identify kids.**

**Title I and MPP: Use Title I multiple criteria/class size requirements**

## Preschool Schedule

- Based on the community needs assessment and resources available...
  - Title I preschool programs
    - serve four-year old children at least 4 days per week, and if possible, 5 days per week
    - three-year old children may be served; but in the case of limited resources, four-year olds should receive priority
    - a half-day program would serve children for at least 2 1/2 hours per day
- The preschool should...
  - adopt the same starting and ending dates as other buildings and align its schedules, as practicable, with the district's calendar
  - include professional development and teacher work days

32



# Parental Involvement

- Purpose
- Parent Coordinator
- Educational Activities
- Resource Centers
- Information/examples
  - Available on Grants Management web site

33

**Purpose:** The purpose of parent involvement is to aid the school to better serve their children. It's also proven that children with involved parents have a better chance to succeed.

**NCLB wants parents to be involved in their child's education.**

**Parent Coordinator:** One way to meet parent involvement requirements is to have a parent coordinator. A parent coordinator organizes the activities between the school and the parents. A parent coordinator is not required to have a college degree but we encourage it to be someone who is well recognized by the local community.

**Activities:** should have an educational focus( and should be beyond the open house and parent teacher conferences)

**Resource Center:** Educational material for parents and teacher use. Districts with an allocation more than 500,000 must budget 1% for parent involvement.

## Requirement for Parental Options

- Federal Programs Complaint Resolution Procedures
- Parent Notification—Title I.A
  - Parents' Right-to-Know Regarding Teachers' and Paras' Qualifications
  - Notification Regarding Teacher Certification (not certified/sub)
  - Title III (notification of services)
- Building(s) Identified for Title I.A School Improvement
  - Transfer Option
  - Supplemental Educational Services (SES)
- District Report Card

34

# Parent Involvement Documentation

- Keep documentation of all activities
  - Letters, flyers
  - Sign-in sheets
  - Newsletters, newspaper articles
  - Thank you notes
- Maintain a file of information sent home
  - To whom, date

# Parental Involvement

## Parental Involvement

- [Federal Programs Required Notification](#)
- [Parental Notification Letters](#)
- [School Parental Involvement Plan](#)
- [School-Parent-Student Compact](#)
- [Parental Involvement Resources](#)

# Parental Involvement Resources



Missouri Department of Elementary and Secondary Education

[Home](#) : [Division of School Improvement](#) : [Federal Programs](#) : [Grants Management](#)

## Parental Involvement Resources

Some of the following files are in PDF format. [A note about downloading PDF's.](#)



[Parents As Teachers](#)

[Practical Parenting Partnership](#)

[ParentLink](#)

[National PTA](#)

[PTO Today](#)

[The Missouri PIRC](#)

[Helping Your Child Become a Reader](#)

[Helping Your Child Learn Mathematics](#)

[Helping Your Child Learn Science](#)

[Helping Your Child with Homework](#)

[Helping Your Child Succeed in School](#)

[Helping Your Child Become a Responsible Citizen](#)

[Tips for Parents on Keeping Children Drug Free](#)

# Summer School



MISSOURI DEPARTMENT OF ELEMENTARY AND SECONDARY EDUCATION  
DIVISION OF SCHOOL IMPROVEMENT – FINANCIAL MANAGEMENT  
**2005 FEDERAL PROGRAMS PROPOSED SUMMER SCHOOL PLAN**

SCHOOL DISTRICT NAME	COUNTY-DISTRICT CODE:
DISTRICT FEDERAL PROGRAMS CONTACT:	TELEPHONE NUMBER:
DISTRICT CONTACT TITLE:	FORM DUE DATE: APRIL 15, 2005

**Proposed Summer School Plan**

***INSTRUCTIONS:** The district must complete both pages of the proposed summer school plan if federal funds are being used for the summer school. The plan must be submitted and approved prior to services being provided.*

The district intends to operate the following type(s) of summer school:

- ☐ 1. Title I program as a part of the regular district summer school, e.g. Title I staff providing additional services to students in district summer school (push-in or pull-out programs).
- ☐ 2. Title I program for Preschool children **only**.
- ☐ 3. Title I program for children in neglected or delinquent institutions **only**.
- ☐ 4. Title I program at a time different from the dates of the state-approved summer school.
- ☐ 5. A state-approved summer school that serves both Title I students and non-Title I students at the same time. The district must pay for the same level of services for both Title I and non-Title I students before Title I funds can be used. Title I funds can only be used for excess costs of the Title I students. The district will be required to provide a spreadsheet documenting excess costs.
- ☐ 6. Schoolwide state-approved summer school which includes Title I funds.
- ☐ 7. Summer school which uses either Title V funds or REAP funds. The district must provide specific documentation that ensures that supplant has not occurred.
- ☐ 8. A summer program other than those listed above. The attachment describes the summer services.

The district must attach a description of services that will be provided by using page 2 of this plan and/or a spreadsheet.

MAIL the completed forms by **April 15, 2005** to: Federal Financial Management, Missouri Department of Elementary and Secondary Education, P.O. Box 480, Jefferson City, MO 65102 or FAX to 573-526-6698.

QUESTIONS: Contact Federal Grants Management Supervisor, 573-751-3468

# Neglected & Delinquent

- **Purpose:** Meet the transitional and academic needs of students returning to the district or alternative education programs from correctional facilities. Dropout prevention activities are allowable after the primary goal is met.

- **Requirements**

- Forms
- Delinquent Plan

- **Uses of Funds**

39

**Purpose:** is to primarily

**Form:** Every district who has a delinquent institution in their territory should complete the Delinquent School Children Form every year.

Plan is due every three years

**Some of the requirements are** the plan, consultation, and signed form, **before** the approval of the application.

They must spend what is allocated to them. Can be found at Title I and BOA More Work?

## Title I.C Migrant

- **Purpose:** Focuses on helping migratory children overcome the educational barriers that result from repeated moves, allowing them the opportunity to succeed in regular school programs, attain grade-level proficiency, and achieve the Show-Me Standards.
- **Requirements**
  - Systematically Identify Migrant Children
  - Notify the regional Migrant English Language Learner (MELL) Center
  - Keep Records
- **Uses of Funds**

40

**Purpose:** The program focuses on helping migratory children overcome the educational barriers that result from repeated moves, allowing them to meet Show Me standards.

**Funding:** Formula grants are based on the number and needs of the migrant children enrolled in the district.

**Enrollment:** Project personnel must complete Family Interview Forms and the Certificates of Eligibility to verify the migratory status of children.

Evaluation: Districts should comply with the requirements of Title I guidelines.

Uses of funds: Some of the allowable uses of Title IC are

Professional Development for teacher, to attend in-service training and workshops.

Instructional Material supplies

Parent involvement activities

Pupil transportation

Food service Migrant children qualify for free breakfast and lunch program

Lease agreement: If facilities are not available the school district may enter into a lease agreement

**Are those forms sent to Shawn?**



## Title II.A

- **Purpose:** Increase student academic achievement by improving teacher and principal quality through high quality professional development and to increase the number of highly qualified teachers and principals.
- All teachers highly qualified by 2006
- High quality professional development
- Hiring HQ teachers
  - Especially to reduce class size in the early grades
- Supplant concern/MSIP standards
- No restriction on carryover

41

**Purpose:** Getting all teachers highly qualified by 2005, then providing high quality PD Hiring HQ teacher specially to reduce class size

**Carryover:** There is no restriction on carryover.

**Uses of funds:** Teacher certification, Highly qualified teachers, High quality PD, Reduce Class size in early grades

**Caution:** When hiring teachers for class size reduction, make sure you don't get into a supplant issue.

Make sure # of FTE's match salary.

## Title II. D

- Purpose: Use of technology = effective tool in instruction
- Allocation: 2006-2007 all new funds as competitive grant
- PD Requirement: 25%
- Carryover: 100%
- Uses of Funds: technology & related PD

42

**Purpose:** Use of technology as an effective tool in instruction

**PD requirement** a 25% of total funds must be used for PD activities that teach how to effectively integrate technology into the curriculum (specific content areas) and a teacher's instructional methods; not just how to use technology.

**Carryover** :100%

## Title III

- **Purpose:** Help ensure that children who are limited English proficient, including immigrant children, attain English proficiency, and meet the Show-Me Standards
- **Requirements**
  - Biennial Evaluation
  - Information to Parents
  - <http://dese.mo.gov/divimprove/fedprog/discretionarygrants/>
- **Uses of Funds**

43

**The Purpose of:** Title III is to help ensure that children who are limited English proficient, including immigrant children, attain English proficiency, and meet the same challenging state achievement standards as all children.

## Biennial Evaluation :

On their Biennial

Evaluation report to DESE districts must include:

A description of the program

A description of the progress

Nr and % of children attaining English proficiency

A description of the progress made by students who are no longer receiving services

**Information to Parents:** Sample parental notification may be found at this web page:

The information sent to parents must include:

The reason for identifying their child for being an ELL

The child level for English proficiency

## Title IV

- **Purpose:** To support programs that prevent violence in and around schools, illegal use of alcohol, tobacco, and other drugs
- Consultation
- Restrictions
- Principles of Effectiveness
- Carryover
- Uses of Funds

44

**Purpose:** To support programs that prevent violence in and around schools, illegal use of alcohol, tobacco, and the other drugs.

**CONSULTATION:** Timely and meaningful; On ongoing basis with state and local government representatives, representatives of schools to be served (including private schools), teachers staff, parents, students, community-based organizations, etc.

**Restriction:** max of 40% for security with no more than 20% of that 40% for security devices.

**PUBLIC REPORTING:** Districts must make available to the public a report of its progress toward attaining the prevention objectives specified in the CSIP.

**SURVEY:** Districts must conduct a student survey every other year to help to determine student behavior that impacts the district's program goals.

## Title V

- **Purpose:** Implement promising educational reform programs and educational services based on scientifically based research
- **Systematic Consultation & Evaluation**
- **Carryover:** no restriction
- **Uses of Funds**

45

**Purpose:**To.

**Systematic Consultation:** The school district must engage in systematic consultation with staff and parents of students to make aware of the allowable uses of Title V and receive suggestions for use of the funds.

**Carryover:** There is no restriction on the carryover.

## Title VI.B - Rural Education Initiative

- Subpart 1: Small, Rural School Achievement
  - Funds come straight from USDE in D.C.
  - Allowable uses follow all other federal programs on the consolidated application
  - Needs its own account like any other federal programIs held accountable for compliance
  - Formerly known as REAP
- Subpart 2: Rural and Low-Income School
  - On the Consolidated Federal Programs Application
  - Rules for Title IV.A do apply

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# Administrative Pool

- Purpose
- Restrictions
- Core Data

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## Enter a screen shot?

**The Purpose of** administrative pool is provides additional flexibility for districts to use a percentage of funds to administer their programs. This could include supervision of staff and the paperwork involved with these programs.

**Restrictions:** Administrative costs are limited to no more than eight percent of the amount budgeted for Titles I, II.A, II.D, & VI.B. Only 2% for IV.A and III. If the school district elects to exclude a particular program from the administrative pool, no federal funds may be expended for administration of that program, except Title I.C may be administered with title I funds. Superintendents may not receive administrative pool funds.

**Must budget all the amt.**

**Core Data:** In the district's Core Data Collection System, a program code of 21 must be used to designate the source of funds for salaries or stipends paid to any person from the administrative pool.

All partially funded FTEs must maintain time and effort logs.

# Administrative Pool

**Administrative Pool**

[Federal Programs](#)  
[MSP Standards](#)  
[Process Area Guidelines](#)

[Year/Cycle Selection](#)  
[School District Selection](#)  
[Applications Menu](#)  
[Logout/Logout](#)

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[Bottom of Page](#)

County/District: 001091 KIRKSVILLE R-III  
 Cycle: Cycle 1 Year: 2005
 

Select District

---

	6100	6200	6300	6400	6500	6600	TOTAL
	Salaries	Employee Benefits	Purchased Services	Materials & Supplies	Capital Outlay	Other (Interest)	
Program Administration	0	0	0	0	0		0

---

**TOTAL ADMINISTRATIVE POOL FUNDS AVAILABLE** 0

---

[FTEs paid from the Administrative Pool](#) 0

[Spenders paid from the Administrative Pool](#) 0

---

School District Comments (Limit 1000 characters)

DESE Comments (Limit 1000 characters)



# Grants Summary

Grant Summary



- [Federal Programs](#)
- [MSIF Standards](#)
- [Process Area Guidelines](#)

- [Year/Cycle Selection](#)
- [School District Selection](#)
- [Applications Menu](#)
- [Logon/Logoff](#)



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of Page

County/District: 004110 MEXICO 59

Cycle: Cycle1 Year: 2005

Program	Allocation	Budget	Expenditure	Payment
<a href="#">Title I Targeted Assistance</a>	516444	498250	0	373688
<a href="#">Title I Migrant Education</a>	5000	5000	0	3750
<a href="#">TITLE II.A</a>	153923	152871	0	114653
<a href="#">TITLE II.D</a>	14795	14688	0	11016
<a href="#">TITLE III</a>	10000	10000	0	7500
<a href="#">TITLE IV.A</a>	25629	24163	0	18122
<a href="#">TITLE V</a>	10700	10557	0	7918
<a href="#">TITLE VI.B</a>	0	0	0	0

[Yearly Payment Estimates](#)

[Payment History](#)

**Title I Targeted Assistance** Bypass: YES

Allocation		Budget		Expenditure (FER)	
Current:	498358	Submitted:	8/2/2004	Submitted:	
Carryover:	18086	Approved:	8/2/2004	Approved:	
Reallocated:	0				
Released:	0				
Total:	516444	Total:	498250	Total:	0

## Nonpublic Schools

- Includes nonpublic schools in your district
  - Titles I.A, I.C, II.A, III, IV.A
- Includes students residing in your district but attending a nonpublic school in another district
  - Title I.A
- Timely and meaningful consultation
  - Prior to submitting application
  - Throughout the year
- Budget

## Nonpublic Schools (continued)

- Required forms to be completed
  - Public/Private Design for Educational Service
  - Participation Forms for each program
- Bypass Provision
  - Services to nonpublic by a provider
  - Statewide for Titles II.D and V
  - 57 districts for Title I.A

# Title I Nonpublic Enrollment

**Breakdown of Allocations**

[Federal Programs](#)  
[MSIP Standards](#)  
[Process Area Guidelines](#)  
[Year/Cycle Selection](#)  
[School District Selection](#)  
[Applications Menu](#)  
[Logon/Logoff](#)

Bottom of Page
County/District: 076083 OSAGE CO. R-III

Cycle: Cycle1 Year: 2005
 Select District

**Step 1:**  
Enter in the details for all attendance centers then click the calculate button. Use most recent data for student counts. (Unduplicated Count)

[Title I Nonpublic Enrollment Report](#)

Attendance Center	Select Category	Grade Span	Feeder Pattern Used	Public Enrollment	Non-Public Enrollment	Public # Low Income	Non-Public # Low Income
1050 FATIMA HIGH	High School	07 - 12	<input type="checkbox"/>	449	96	85	12
4060 FATIMA ELEM.	Elementary School	K - 06	<input type="checkbox"/>	333	336	98	45
7500 EARLY CHILDHOOD CTR.	Other	-	<input type="checkbox"/>	0	0	0	0

Calculate and Go to Step 2

Save and Continue Step 1

Go to Step 2

Go to Step 3

Go to Step 4

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The Breakdown of Allocation process helps the public school determine the number of economically deprived students living in participating public school attendance centers.

The Title I Nonpublic Enrollment Report may be accessed from this Breakdown of Allocation screen or from the Federal Program website. Public Schools will use the information from the Title I Nonpublic Registration Report to complete this information. This list is a compilation from all nonpublic schools that submitted their Nonpublic Registration form and indicated that they choose to participate in Title I programs.

It is the nonpublic school's responsibility to submit the Nonpublic Registration form. However, the public school must consult with the nonpublic schools regarding public school attendance centers.

# Nonpublic Enrollment Report

Missouri Department of Elementary and Secondary Education  
School Improvement / Federal Programs  
Nonpublic Title I Report  
076-083 OSAGE CO. R-III

Report Number: FGM303R  
Report Generated: 9/7/2004 10:14:46AM  
Data as of: Fall 2003

	Enrollment	Deprivation	Participation
<b>1050 FATIMA HIGH</b>			
026-402 IMMACULATE CONCEPTION SCH	1	0	Y
076-401 HOLY FAMILY SCHOOL	13	1	Y
076-402 IMMACULATE CONCEPTION SCH	29	1	Y
076-406 SAINT MARY'S SCHOOL	7	0	Y
076-407 ST. JOSEPH SCHOOL	30	5	Y
076-408 SACRED HEART SCHOOL	16	5	Y
<b>TOTALS</b>	<b>96</b>	<b>12</b>	
<b>4060 FATIMA ELEM.</b>			
026-402 IMMACULATE CONCEPTION SCH	5	0	Y
026-408 ST PETERS SCHOOL	1	0	Y
026-530 ST THOMAS THE APOSTLE SCH	8	4	Y
076-400 ST GEORGE SCHOOL	5	0	Y
076-401 HOLY FAMILY SCHOOL	59	7	Y
076-402 IMMACULATE CONCEPTION SCH	64	4	Y
076-406 SAINT MARY'S SCHOOL	28	5	Y
076-407 ST. JOSEPH SCHOOL	111	13	Y
076-408 SACRED HEART SCHOOL	55	12	Y
<b>TOTALS</b>	<b>336</b>	<b>45</b>	
<b>7500 EARLY CHILDHOOD CTR.</b>			

## Step 4 of BOA

Title I Allocation	+ Carryover	- Released	+ Reallocated	+ Transferred In	= Total Available
564717	203121	12312	0	0	755526

Set Asides			
Administration	0	Summer School*	0
District Wide Preschool	0	Homeless	0
District Wide Professional Development*	9000	Salary Differential*	0
District Wide Parent Involvement*	8000	Lease or Lease/Purchase	0
Neglected	0	Carryover*	0
Delinquent	0	Choice & Supplemental Services (20%)	0
Highly Qualified Teachers & Paraprofessionals (5%)	0	<b>Total Distribution Amount: 738526</b>	
Calculate Distribution Amount		Minimum \$ Per Poor Student (if applicable) 674	
Distribute Amount Evenly		<b>Nonpublic Proration: 1329</b>	

**Note: \*In addition to the Nonpublic Allocation listed below, the equitable services requirement applies to set-aside amounts for district wide instructional programs, parent-involvement activities and professional development activities.**

54

The public school district is required to apply the nonpublic equitable services requirement to various set-aside categories. This prorated amount is automatically calculated for the public school district. The prorated amount plus the Nonpublic Allocation is available for services to the nonpublic schools.

Example: Nonpublic Proration \$ 1,329 + Nonpublic Allocation \$57,750 = Total Available \$59,079

# Consultation

- Consult during all phases of the development and design of the federal program
- Consult before making a decision that affects the opportunities of nonpublic participants
- Must give nonpublic schools a genuine opportunity to express their views
- If needs are different for nonpublic school, provide appropriate services which may differ from the district-developed CSIP
- Nonpublic schools must be given the opportunity to transfer funds between Title II.A and Title IV.A

55

Notes:

# Responsibilities

## Public Schools

- Make contact
- Collect data
- Allocate funds
- Ongoing coordination
- Delivering services

## Nonpublic Schools

- Submit accurate and appropriate data to DESE and public school districts
- Consultation with public district for desired services

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Notes:



## Services to Nonpublic Schools

- The Missouri Constitution bars direct and indirect use of public funds to benefit sectarian schools
- Public funds may not be sent to the nonpublic school district directly from DESE or from the public school district
- Materials, supplies or equipment, paid for with public funds, may not be provided to nonpublic schools

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Notes:

# Services to Nonpublic Schools

## Provided

- Dual enrollment classes
- Transportation to or from a child's home to the public school
- Before-and after-school activities
- Professional development activities at neutral sites
- Necessary travel expenses and registrations for PD activities

## Not Provided

- Transportation between public and nonpublic schools
- Materials, supplies and/or equipment for nonpublic students' regular program of instruction
- Reimbursement for substitutes for professional development activities

58

Notes:

## Neutral Space

- Definition: A site or space off public school grounds leased by the public school district for the purpose of providing Title I services.
- May be a site or space within the private school building or other facility on the private school property subject to certain criteria.

59

Missouri's enactment of the Outstanding Schools Act of 1993 gives parents the option of enrolling their children in a combination of public and private schools to meet the state's compulsory school attendance requirement. This allows nonpublic students to spend part of their regular school day in public school (Section 167.031 of the Revised Statutes of Missouri).

The 1997 decision by the United States Supreme Court in *Agostini v. Felton* allows Title I services to be provided by public school employees in private schools provided the services and setting shall be secular, neutral and non-ideological.

# Self Monitoring Checklist

- Purpose
- Submission of Checklist
- September 2006 (MSIP Year)
- On-Site Monitoring
  - Monitoring criteria
- Documentation
- USDE expectations

60

**Purpose:** To aid in documentation of federal regulations to meet compliance requirements. We use this document when we monitor your use of federal funds. Replaces a lot of the paperwork and narratives districts used to be required to send us every year with the applications.

**Submission of Checklist:** Submit the SMC form to us in September of your MSIP year; other years you should use it to help with your record keeping and to ensure you are in compliance with regulations, but it will not need to be sent in to us in those years.

Based on our monitoring over the past few years, it seems that the DR & DA code should have been utilized more often.

**Documentation:** Keep records for 3 years, with exception for Inventory—which would be kept forever! 😊

# Program Planning

- LEA Plan
- Schoolwide Plan(s)
- Incorporate into CSIP
- Meet district goals and student needs
- Use Transferability in use of funds
- More effective programs
- Accountability achieved

## And, Finally....

- Final Expenditure Report
  - Preliminary due May 15
- Estimated Allocations for 2006-2007
- Consolidated Application Availability

**Time for  
Questions and Answers**

**Thank you!**